



Cedar Integrated Primary School and Nursery Unit

Annual BoG Report 2019/2020

Dear Parents/Carers,

Each year, the Board of Governors formally reports to parents. The Annual Report is circulated to all families in Cedar Integrated Primary School and Nursery Unit and summarises the work and achievements of our school during the periods indicated.

Should you wish to respond to the report which follows or wish to seek further clarification on any points raised, please write to:

Mrs Shemaine Kerr
Chair of Governors
Cedar Integrated Primary School
29 Kilmore Road
Crossgar
BT30 9HJ

Thank you,

H Crichton
Principal

2019/2020 Board of Governors' Annual Report

This Report will cover the periods:

- The financial year 1 April 2019 - 31 March 2020.
- The school year 1 September 2019 - 30 June 2020.

On behalf of the Board of Governors, thank you to everyone in our school community for their valuable contribution to school life at Cedar. This academic year began as usual, but soon developed into something no-one could ever have anticipated. I would like to say thank you - to our parents and guardians for their patience during the transition to online learning, and their understanding while Cedar endeavoured to adapt to a hugely challenging and ever changing situation. To our volunteers whose help has been so invaluable. To Parents' Council whose interest and support is very much needed and appreciated. To our Governors, who give of their time and expertise as they try to ensure the best educational experience for all of our children.

Special thanks to our Principal and staff members who stepped up to rethink, redo and reorganise the children's learning in record time - they did, and continue to do, a wonderful job.

Everyone has pulled together at a time when it has never been more important to do so.

Finally, thank you to each and every pupil at Cedar, who never fail to bring to mind why I am so proud to be part of the Cedar IPS family.

Shemaine Kerr

1. Organisation and Management

The Board of Governors has overall responsibility for the management of Cedar's affairs. The full Board of Governors met on six occasions during the year. In addition, sub committees met to deal with issues relating to finance, appointment of staff, salary review, teaching and learning, school development and sites, premises and safety.

Board of Governors

The Board of Governors for the period this report relates to, was as follows:

Name	Status	Term
Shemaine Kerr	Chair Foundation Past Parent	Oct 15- Oct 19 Extended
Orla McCormick	Foundation Parent	March 17- March 21
Rory Miskelly	Foundation Parent	Jan 20- Jan 24
Sonya Carter	Foundation Parent	Jan 20- Jan 24
Roderick Downer	Trust Foundation IEF	March 17- March 21
Jim Hamilton	Trust Foundation	Nov 16 - Nov 20
Gavin McGrattan Currently co-opted	DENI Rep Waiting ministerial approval	June 17- June 21
Helen Bready	Vice Chair DENI Rep	Sept17- Sept 21 Extended
Colin Meads	DENI Rep	27 April 15 - April 19 Extended
Hilary Medhurst	DENI Rep	27 April 15 - April 19 Extended
Jonathan Walsh	Parent	June 17-June 21
Neil Magowan	Parent	June 17-June 21
Tim Jackson	Parent	Mar 20-Mar 24
Clare Jones	Parent	Mar 20-Mar 24
Melissa Patterson Currently co-opted	Parent Non-Voting	Mar 20-Mar 24
Rachel Bennett	Teacher	Sept 16-Aug 20
Kathryn Glover	Teacher	Sept 17-Aug 21
Hilary Crichton	Principal Secretary	

- On the completion of the term of office of a Parent Governor, the school invited nominations for new Parent Governors. Three new Governors took up position in March 2020.

1. Responsibilities of Governors

The following areas of responsibility were dealt with by the Governors:

Finance

The school's accounts 2019-20 were prepared by the school bursar and approved by the full Board. Erica Convery, David Lyttle & Co Certified Accountants, who were appointed as auditors in line with the Financial and Audit Arrangements for Grant - Maintained Integrated Schools. Please find attached Appendix A which summarises our financial position.

An Internal Audit was completed by McDonald O'Neill on 26th February 2020 approved by the BoG on 12th March 2020 and forwarded to the Education Authority.

Training

Governors have the opportunity to attend a number of courses run by the Education Authority e.g. Child Protection & Safeguarding. NICIE also support Governors e.g. Governance Seminar.

Office Bearers

Chair of the Board of Governors - Shemaine Kerr

Vice Chair - Helen Bready

Treasurer/Responsible Officer - Gavin McGrattan

Committees

Staffing and Finance

Gavin McGrattan (Chair)

Shemaine Kerr

Helen Bready

Colin Meads

Orla McCormick

Teaching and Learning

Sonya Carter (Chair)

Neil Magowan

Hilary Medhurst

Rachel Bennett

Melissa Patterson

Nursery

Kathryn Glover (Chair)

Suzanne Marner

Sites, Premises and Safety

Jim Hamilton (Chair)

Rory Miskelly

Roderick Downer

Jake Fitzpatrick

Clare Jones

Parents' Council

Tim Jackson

The Principal is a member of all sub-committees.

Staffing and Appointments

In order, to deliver the curriculum effectively, the Board of Governors employ a Principal, seven class teachers, a Nursery teacher, 10 classroom assistants and 5 auxiliary staff.

- Mrs Carol O'Sullivan was offered the temporary job of Primary 6 (September 2019- August 2020).
- Miss Jennifer Wilson covered Mrs Mailey's maternity from September 2019- April 2020.
- Mrs Jane Wilson covered Mrs Glover's period of unpaid leave from January - March 2020.
- HC met all teaching staff to review and discuss job descriptions and key responsibilities.
- One year posts for Co-ordinators (2019/20) were appointed.
 - **Nursery/FS/ KS1 Co-ordinator: Mrs Glover**
 - **Numeracy: Mrs Martelli**
 - **ICT: Miss Bennett**
 - **Literacy: Mrs O'Sullivan (Unpaid)**

Teaching Staff- September 2019

- Nursery Mrs Suzanne Marner
- Primary 1 Mrs Danielle McGreevy
- Primary 2 Mrs Linda Magee
- Primary 3 Mrs Kathryn Glover
- Primary 4 Mrs Margaret Martelli
- Primary 5 Miss Tricia Mailey (Maternity Leave)
 - Miss Jennifer Wilson (Substitute teacher)
- Primary 6 Mrs Carol OSullivan (Temporary position)
- Primary 7 Miss Rachel Bennett
- Principal Mrs Hilary Crichton

Non- Teaching staff

Sheenagh Crawford Karen Chambers	Secretary (Mon- Wed - full day) Secretary (Mon- Wed - Afternoon Thurs & Fri- full day)
Karen Chambers	Learning Support Assistant (Mon-Wed- Morning)
Jake Fitzpatrick	Building Supervisor
Bronagh McGrattan	Classroom Assistant (C/A)
Lilia Mason	Classroom Assistant (C/A)
Moira Jackson	Classroom Assistant - SEN
Kathy Cardy	Classroom Assistant - SEN
Rebecca Carberry	Classroom Assistant - SEN
Jodie Degan	Classroom Assistant - SEN
Rachel Ferguson	Classroom Assistant - SEN

Lana Carlisle	Classroom Assistant - SEN
Cara Ashe	Classroom Assistant - SEN
Linda McGrath	Nursery Assistant/ Cleaner
Mary Ross	Catering Assistant: Resigned March 2020
Dolores Masterson	Catering Assistant
Cleaning Contractors	Reflections Cleaning Agency

Admissions and Religious Balance

School admissions and religious balance for September 2019 were as follows.

YEAR	MALE	FEMALE	TOTAL
Primary 1	17	13	30
Nursery Class	10	16	26
YEAR	Protestant	Catholic	Others
Primary 1	10	11	9
Nursery Class	8	8	10
Whole school	51	88	59

Summary of Curriculum Policy

The curriculum reflected the aims and objectives of our school and conformed to the statutory requirements of the Education Reform Order (NI) 1989 and the 2007 Education Order.

2. Principal's Report

Staff

During 2019-20, Industrial Action continued to have an impact on the implementation of new initiatives and in the organisation of meetings after 3pm. In-service training was held mainly during School Development Days.

Covid-19

- The outbreak of Covid-19 presented the greatest challenge for the world, our country, our school community and particularly our young pupils. Yet, through this incredibly fast moving and stressful time, the partnership between parents/carers and school staff became more interlinked through our Remote Learning programme.
- Staff were acutely aware that the sudden closure of schools on 20th March changed the normal education of our pupils. Parents were encouraged to embrace their children's learning to the best of their ability. As a school, we will look at every child and work to bridge any gaps in their attainment as we move to a new academic year.
- Twelve applications for Key Worker pupils were submitted by families at Cedar. Cedar opened for Key Workers children on 23rd March. After the lock down was announced, the number of families requesting support dropped. HC contacted all the families who requested support by phone or email on 1st

April and each confirmed that they currently did not need the school to open at weekends or over the Easter holidays. Two requests were received to support pupils during the school closure, but families found alternative arrangements when they realised that only their child would be in attendance.

- Letters with photo ID were emailed to staff to confirm that they were a Critical Worker and travelling to Cedar or to another designated school.
- Administration staff were allocated school laptops and worked from home or in-school as required.
- EA issued new codes for registering pupils' absences over the Covid-19 pandemic.
- HC met local Principals from Glasswater PS, St Joseph's PS, St Mary's PS and Holy Family PS and each school decided that they would support their own pupils and not enter into a central hub.
- HC kept in regular contact with the local primary principals to plan the best course of action.
- Averil Morrow (Education Authority) was assigned as Cedar's Designated Link Officer and was in regular contact with the Principal. Lorna McAlpine was Cedar's NICIE (Northern Ireland Council for Integrated Education) contact and again contacted the Principal to help support GMI (Grant Maintained Integrated) schools.
- All staff returned to school on the week beginning 22nd June and set up all available rooms to allow for 1m social distancing between pupils for a planned return in August 2020.
- BoG formally ratified the Cedar's planned Re-Start Plan at a Zoom meeting on Thursday 25th June 2020.
- Parents were emailed a letter detailing the planned return of pupils from P2-7. Letters to Nursery and P1 were issued later detailing their normal staggered start.
- The school formally closed for the summer holidays 30th June 2020.

ETI (Education Training Inspectorate)

- ETI paused all further inspections from 18th March 2020.
- Cedar's District Inspector Mrs Pamela McCrum was unable to carry out her annual visit during the course of the year because of the outbreak of Covid-19. Mrs McCrum contacted the Principal on 19th March offering practical and moral support to all the staff at Cedar IPS and NU.

School Development Plan: 2019- 2022

- The school commenced the first year of a three- year cycle- 2019-2022.
- On-line questionnaires based on ETI's Inspection and Self-Evaluation Framework (ISEF) were completed by Nursery and Primary School parents (June 2019). Teachers and Classroom Assistants completed ISEF Questionnaires on "Quality of Provision", "Outcomes for Children",

"Leadership and Management", "Care and Welfare" and "Safeguarding" in June 2019. Pupils completed class reviews facilitated by their class teacher on "Best bits about Cedar", "What could we change to make Cedar even better?", "I learn best when?", "What can you do if you are worried?", "Like best/ Like least in terms of Literacy, Maths and ICT". On-line questionnaires for pupils (iMatters for P5-7), and Governors (ISEF) completed June 2018 also fed into the School Development Plans 2019-2020 and 2019-2022.

- Evaluation of School Development Plan 2017-18 ratified by BoG 23rd Sep'19.
- Annual Board of Governor's Report 2018-19 ratified by BoG Oct' 19.
- The Three-Year Overview of the School Development Plan (2019-2022) was ratified by the BoG on 11th Nov' 19.
- A parent/carer friendly version of the yearly School Development Plan for 2019/2020 was presented to Governors and emailed to parents on 16th Nov' 19.
- Due to the number of staff following industrial action, staff absences, increased numbers of temporary staff in post and the impact of the Covid-19 pandemic, many planned actions for 2019 -2020 were not undertaken.

Teaching and Learning

Communication:

- Not all staff received training on Visual Literacy due to Industrial Action or absence.
- FS (Foundation Stage) staff attended Early Years training on Helicopter stories for Literacy and have embedded this into their teaching.
- KS2 (Key Stage 2) staff all trialled the use of Learning Journals and also embedded the Literacy Shed resource into their daily teaching.
- A Book Look and planner review was completed on 3rd February 2020 and confirmed that teachers had completed some Narrative writing. Teachers received feedback and were encouraged to include more Narrative writing in their planners. A second review of plans and evaluations in June did not take place.
- A line of progression on the learning and teaching of grammar was agreed among staff. Grammar percentages from Mid-point testing show increases across all classes between 3%- 17%.
- A review of Autumn Term planners indicated that grammar and level of differentiation was not always clearly identified in planners.
- In the next academic year, literacy planning templates will be reviewed and staff will share good practice in highlighting differentiation in grammar in their planners. Now that Industrial Action has finished, all staff members will be able to receive training in the new areas for development within Literacy.
- KS2 trialled a new Spelling Programme. Mid-point testing highlighted spelling percentages increased between 5%-8%.

- TCN (Trusted Colleague Network) was carried out in KS2 on 10th December 2019, with the focus on Guided Reading and Questioning.

Recovery Curriculum

- The first priority when we return in September will be to ensure the health and mental wellbeing of the children. There will be a strong focus on PDMU (Personal Development and Mutual Understanding) and Growth Mindset.
- We need to carry out the CAT (Cognitive Abilities Test) and PTE (English) tests in order to be able to analyse the data to assess what stage our children are at and what interventions we need to put in place.
- When the data is analysed, these paused targets may be continued next year or changed to different targets depending on the priority.
- Additional Guided Reading Books have been purchased to reduce contamination. Pupils will have access to Collins new Reading Platform so that Shared Books are not travelling between school and home.

Using Mathematics

- The Co-ordinator was absent until January due to a family bereavement and the school was closed in March due to Covid-19, therefore much of this action plan was postponed.
- Evidence from Autumn 1 and Autumn 2 plans clearly show that all teachers plan for problem solving activities and that various areas of measure/shape & space were covered in the first term.
- As the first CBD (Collegiate Book Discussion) was completed very early in the year, there was little evidence of all areas of measures/ shape and space. There was evidence to indicate that children were being encouraged to set their work out correctly. The second CBD was postponed due to Covid-19 and the Co-ordinator was unable to carry out a book scoop, therefore it is unclear what further progress has been made in relation to these targets.
- Covid-19 had a serious impact on Learning and Teaching. While teachers tried to cover what was in their plans, it presented challenges as there was a wide variety of uptake of the online learning due to differing family circumstances.
- Teachers worked extremely hard to develop new resources which could be used online by the children while the school was closed, and this will need to continue in the event of another wave of Covid-19.
- End of year tests did not take place due to Covid-19, therefore we are unable to judge the impact on learning and teaching.

Recovery Curriculum

- The first priority when we return in September will be to ensure the health and mental wellbeing of the children. There will be a strong focus on PDMU and Growth Mindset.
- We need to carry out the CAT and PTM (Maths) tests in order to be able to analyse the data to assess what stage our children are at and what interventions we need to put in place.

- When the data is analysed, this target may be continued next year or different targets may be set depending on the priority.
- Teachers will need to ensure children have the skills to use a range of apps and learning platforms in the event of another wave of Covid-19.

Assessment for Learning (AFL)

- Staff completed AFL training.
- Both Literacy and Numeracy Co-ordinators carried out one CBD and the Literacy Co-ordinator carried out one TCN. The Literacy Co-ordinator carried out a Book Look but the Numeracy Co-ordinator was unable to complete one due to the school closure.
- It was evident from planners and CBDs that staff were implementing the correct AFL strategies.
- In addition, through the Book Look, CBD and TCN it was clear that pupils were aware of their learning intentions and success criteria and were confident in self-evaluating through peer and self-assessments, and that teachers provided ample opportunities for this to occur.
- Questioning techniques are improving through the introduction of Bloom's Taxonomy.
- Staff completed training on effective questioning by the Literacy Co-ordinator and Eileen Rountree (EA) in Autumn 2 and by Jane Wilson in Spring 1.
- A folder was created titled 'Questioning' in the Workpost Box area for all staff to access. The information within this folder is organised into Key Stages.
- TCN was carried out by KS2 with the focus on effective questioning and sharing good practice.
- Detailed pupil responses were evident through books and CBDs.
- Some classes created question mat resources for pupils to access.
- The use of plenaries and mini plenaries were observed through TCN.
- Staff are unable to review impact on learning, as end of year assessments were paused due to Covid-19.
- The AFL targets need to be continued next year as staff were unable to fully achieve any of the targets, due to Covid-19.

Using ICT

- Progress with the E-Safety target has been made, however Covid-19 has led to many of the success criteria not being met. This target has been paused and will be carried over into 2020/21, with a priority of setting up the E-Safety Group.
- Due to Covid-19 our targets for home/school links through Seesaw have been reached and surpassed.

- All classes now actively engaging with Seesaw.
- All parents have received home learning codes with the majority activating and accessing their child's account to upload and view activities on a regular basis.
- All teachers are planning to continue with Seesaw for daily activities in class and most are planning to use Seesaw or another online platform for homework activities.
- A review of Google Classrooms resulted in a change to Microsoft Teams.

Recovery Curriculum

- Teachers and Classroom Assistants will need additional training in August to upskill them in the use of the online platform used in their Key Stage, both for homework and in preparation for a second closure.
- Use of Microsoft Teams and OneNote for whole school business to reduce paper usage and transfer of documents between people (reduce risk of infection).
- ICT Resourcing will need to be a priority in the coming academic year to
 - Maintain devices to ensure that all are working and meet staff needs.
 - Replace aging Class iPads.
 - Trial 1:1 devices in P7.
 - Upgrade Seesaw to remove limit on activity uploads - £12 per month.
 - Increase broadband connectivity across the school site.

Special Educational Needs (SEN)

Strengths

- 15.15% of pupils are entitled to Free School Meals, 16.2% of pupils are on the Medical Register and over 16.2% of pupils are on the Special Needs Register (October 2019).
- Principal is Acting SENCo.
- The Acting SENCo liaised with outside agencies, arranged the completion of relevant paperwork and ensured that staff and parents were kept updated regularly.
- Tracking grids show progression, detailing level of support, agency involvement and performance against set targets.
- SIMS (School Information Management System) is being used increasingly to record SEN information centrally.
- Learning Support Assistant employed 9:00am- 12:00pm x 3 days a week for identified pupils in P1-4.
- Teachers from P1-4 provided structured activities for the Assistant to cover. Staff received detailed feedback on the learning.
- Foundation Stage Teachers used 2-3 days a week to support KS2 pupils from 2:00-3:00pm.

- EA Literacy Service: A number of children commenced support during the year and this will resume in September 2020 when EA staff are allowed to come into schools.
- Some pupils in P5 and P6 were supported by two Reading Volunteers from September-March 2020.
- P1-3 pupils attending Learning Support all made progress identifying sounds, letter names, reading HFW and the level of reading material.
- Mid-term Testing in P4-P7 allows Teachers to analyse progress within the Curriculum Content Categories in PTE and PTM and to monitor progress on individual pupil targets, or to identify pupils who have dipped between testing in May and a repeat in December/January.
- Again Mid-term Testing allows Teachers to analyse possible progress or regression in Reading Comprehension and Mathematical Processing Categories.

Pausing of SEN due to Covid-19 Closure

- Evidence both in paper form and through Seesaw, shows pupils' progress and most pupils were making progress to reach their targets. This was paused due to our school closure.
- Individual Education Plans for pupils on the SEN Register were evaluated as far as possible, many Targets were paused due to the School closure.
- Annual Testing in May/June not completed due to Covid-19.

Recovery Curriculum

- The number of families at Cedar who are losing loved ones to Covid-19 is increasing. Local Care Homes have many elderly relatives and pupils will need to be supported on their return to school.
- Parents whose children are on the SEN/Medical Registers have told staff that children are finding Remote Learning very challenging. There will need to be a strong Nurture Programme in place for September 2020.
- Teachers will monitor reading, numeracy and class work, and ability groupings in a class group are very likely to change.
- Staff will have to adapt to the performance of pupils being at a different level than they would usually be in September.
- When our pupils return, a comprehensive baseline of their strengths, needs, abilities and emotional well-being may be necessary and revisiting previous IEPs targets may be required.
- There is a need to source additional SEN Staff Training.
- Out of class support for pupils P5-7 to be reviewed. We could improve learning outcomes for our pupils if we could allocate more staff and resources.

Resources

- GL on-line testing package: £3,162.91 which is a school cost.
- Learning Assistant: 3 mornings (Monday- Wednesday).

Nurture

- All Teachers, Classroom Assistants and Support Staff attended WSNA (Whole School Nurturing Approaches) Level 3 INSET (In-Service Training). (5th Nov' 19 and 5th Feb'20). Staff evaluations of the training taken by Sean Irvine (EA) illustrated that staff understood the principles of Nurture and had reflected on their practice as to how best to implement the approaches.
- INSET Training for Teachers and Classroom Assistants on Emotional Health & Well Being and Theraplay
- (24th Feb' 20) - Further EA Support: 5th Feb' 20 Theraplay - P2 and 4th Mar' 20 Theraplay - P3 and Emotional Health and Well Being - P5.
- Sean Irvine agreed to take the next training at Cedar. However, he is already committed to other schools for School Development Days in August 2020. To date, he is waiting for confirmation from EA that he has funding to continue with the current programme.
- All classes have created Safe Places, while Worry Boxes with the older pupils were already established and Take Ten App is more widely used.
- The introduction of the Daily Mile benefitted the pupils physically and mentally - a brain break for clearing their minds.
- Resilience Workshops (P6 & 7 Pupils and Parents) = positivity boxes.
- Anti-Bullying Ambassadors Team gave out weekly certificates at assembly for kind and caring behaviour in the playground, held an Assembly and promoted their work.
- Boxall Profile Assessment Training suspended due to Covid-19.

Recovery Curriculum

- Due to the Covid-19 pandemic, it is even more important that we further embed these Nurturing principles.
- Staff need to share the impact of trialled approaches with other staff- what should be employed as a school or in different key Stages.
- When Cedar re-opens, we need to give the children the opportunity to open up and express their emotions over the Coronavirus pandemic and subsequent lockdown. These emotions could come in any form and to the surface at any stage over the next academic year.
- Use of Outdoor Learning opportunities to enhance emotional health and well-being e.g. Gruffalo Trail.
- Sensory Areas and Safe Places will be re-introduced when advised by EA guidance.
- Cedar has some very good Nurturing practice, and we need to ensure it is consistent across the school.
- The WSNA Level 3 is a capacity building programme and it is hoped that after completing a significant part of the first year of the three -year programme that EA will continue to fund the project. This will benefit all pupils in light of Covid-19 and particularly our children with complex needs.

Data Analysis/Target Setting

- The new format and system for identifying target pupils and monitoring their progress is more data driven which has benefits, but teachers recognise the need to use their own professional judgement and the paperwork needs to be a "living/working" document.
- Teachers used a combination of SIMS data, analysis of PTE/PTM scores and professional dialogue to identify target pupils, focusing on one target area only in mathematics and/or literacy.
- Prior to lockdown parents were encouraged to log on to Seesaw giving them access to samples of their child's work and the opportunity to see their progress. Covid-19 propelled this target far beyond what we could have imagined. Most parents are now fully aware of their child's progress. Opportunity must be taken in 2020/21 to maintain these links.
- Parents and pupils were informed of targets in September and information was sent home on how parents could best support their child.
- Targets are usually reviewed by teachers twice during the academic year. Targets were reviewed only once in Spring 1 due to Covid-19. Targets were paused during the lockdown, as it was difficult to determine how many activities were completed independently by pupils.
- Growth Mindset approach was again an important focus and parents were encouraged to use the associated language at Welcome Meetings in September 2019. Class Dojo 'Growth Mindset' talk homework set during Autumn term by P3-7 classes and a short video watched at home about Growth Mindset.
- Importantly, mid-point testing in P4-P7 allows Teachers to analyse progress within the Curriculum Content Categories in PTE and PTM and to monitor progress on individual pupil targets or to identify pupils who have dipped between testing in May and a repeat in December/January.
- Again Mid-term Testing allows Teachers to analyse possible progress or regression in Reading Comprehension and Mathematical Processing Categories.

Pausing of Testing due to Covid-19 Closure

- Evidence both in paper form and through Seesaw, shows pupils' progress and most pupils were making progress to reach their targets. This was paused due to our school closure.
- Annual Testing in May/ June not completed due to Covid-19 e.g. Use of MIST P2. P3-7 PTM/PTE/ PASS/SWST/ NGRT. (Pupil Attitudes to Self and School, Spelling, Group Reading). Therefore, pupil and cohort progress in 2019-20 cannot be calculated in PTE and PTM data because pupils have not completed these Standardised Tests this year. The impact of Special Needs, Free School Meals, gender, ethnicity and attendance on pupil performance cannot be calculated through GL Assessments.
- Staff not supporting Industrial Action were in the process of submitting two tasks in Using Maths (Number and Problem Solving), Communication (two different types of writing) and UICT (Music & Sound and one other

Desirable Feature). Three samples (Extension, Core, Support) to monitor the assessment of Cross Curricular skills.

Recovery Curriculum

- When Cedar re-opens in the new term our primary and initial focus will be to encourage play and supporting children's social and emotional wellbeing.
- Later in the new term, we may start with PASS Testing. Followed by the more formal testing in Literacy and Mathematics. e.g.
 - P4-P7 pupils will complete the online GL Assessments to determine the children's current level and so giving teachers a baseline.
 - All P3 will complete the MIST test. (Only a few children were tested in the final week in March).
 - P2 and 3 children will be tested on the number of High Frequency Words they can read.
- Teachers will monitor reading, numeracy and class work and ability groupings in a class group are very likely to change.
- Staff will have to adapt to pupils being at a different level than they would usually be in September.
- Move towards using OneNote to record pupil progress and store all records electronically.

Other Areas of Learning

Foundation Stage/ Key Stage 1

- Staff agreed to complete one Play Based Learning weekly observation of spontaneous learning (what you see) in Sept '19 and one focused observation per term. By November KS meeting, a date was set for specific focused observation. Due to the Co-ordinator absence and Covid-19, PBL observations were not evaluated or followed up.
- Foundation Teachers had started implementing Helicopter Stories procedures and story-telling sessions and this will continue next term.
- Following FS staff training (NAHT), Outdoor Learning in Literacy and Numeracy will be embedded.
- P1 have always provided a Healthy Break and this was introduced into P2 in September 2019. Pupils set the table and pour their own drinks. In P2 the pupils help create the shopping list and determine the quantities of goods required. Parents pay £2:00 per week.

Recovery Curriculum

- All year groups will be spending substantial time on:
 - 'new normal' school routines, rules, movement, hand washing
 - emotional well-being - specific emotions - encouraged to talk and share, how they feel, strategies to overcome, how their body feels
 - growth mindset, self esteem
 - stories to aid teaching of social distancing, emotions, separation anxiety etc.

- Focus on emotional development- supporting pupils emotionally and behaviourally back in school after five months of absence. Particularly in Nursery and Foundation Stage, focus will be on ensuring pupils are settled, happy and emotionally secure before moving forward with core curriculum development.
- KS1 (Key Stage 1) - agreed number of weeks focusing on emotional well-being, getting to know you etc. whilst assessing the baseline of pupils/ movement of groups etc. depending on remote learning/ gap since school closed. It is foreseen that P4 will move forward with phonics etc. quicker than P3 - more revision needed first.

World Around Us (WAU)

- On 21st August each Key Stage reviewed their Topic Planning in light of the four strands in WAU: interdependence, place, change over time and movement and energy.
- Topic overviews are shared with parents each mid-term (P1-7).
- Cross-curricular links are evident in planners - P4-7 introduced a topic web planner for each mid-term.
- PBL (Play Based Learning) (FS) and ABL (Activity Based Learning) (KS1) are fully embedded in classroom practice.
- Communication, Using Maths and UICT all need to be further embedded meaningfully throughout the curriculum (WAU).
- Continue developing enquiry based learning throughout school with a greater focus on science skills.
- P7 completed Little Inventors Project by Nerve.
- Co-ordinators attended a course on KS2 STEM (Science, Technology, Engineering and Maths) in Minecraft Viking resource organised by CCEA (Council for Curriculum, Examinations and Assessment) on 7th October 2019.
- LM and DMcG attended FS conference Outdoor Learning and Play Opportunities by Juliet Robertson on 12th November 2019.
- SM attended above course for Nursery on 13th November 2019.

Recovery Curriculum

- Outdoor learning timetable to maximise the use of outdoor space available.
- Keeping students active and engaged in creative learning (indoor/outdoor) will help them be healthy, engaged and happy.
- Sharing of outdoor learning ideas with all staff.
- Develop "Grab Bags" for Foundation Stage.
- Continue to further develop enquiry-based learning making use of forest, pond and river areas.
- Ensure progression of STEAM (Science, Technology, Arts, Engineering and Maths) skills through the key stages.
- Whole school input for meeting targets for Green Eco Flag.

Physical Education

- A review of bat and ball skills was not completed as this area of P.E is usually completed in the Spring and Summer Terms. In the next academic year, staff will agree a skills progression for rounders and other bat and ball games, if more than one class want to teach that skill/game.
- The Danceathon was a huge success and raised over £2000 for school funds. Staff and the community danced for 12 hours.
- Cedar's Olympics fundraiser was postponed due to Covid-19. The official Olympics have also been set back to 2021, so we will carry on with this fundraiser in the next academic year, to tie in with the Olympics.
- Some pupils were able to attend Athletic events in the Autumn and Spring terms, but the majority of events were cancelled due to Covid-19.
- All of this year's targets will be brought forward into the 2020/2021 academic year, as they were not met or were cancelled due to Covid-19.

Recovery Curriculum

- A trained Yoga instructor will take P3-7 for a half hour session one day a week for 6 weeks beginning on 10th September 2020.
- Due to Covid-19, pupils may still not be able to participate in group events/competitions and we may not be able to hold community fundraisers.

Eco -Warriors

- Eco Warriors carried out weekly checks of classrooms monitoring electricity usage, weekly results shared at assembly and shield presented to winning class/classes.
- New Eco code agreed 'Be seen to be green'.
- Brown bin ordered from Council and fortnightly collection set up.
- All classes now have recycling bags and food waste placed in brown bin. Our Eco Warriors weigh waste material in P3-P7 (FS not included due to them providing snack) results recorded and shared at assembly 'Bin it to win it'. Winning class received extra 10 minutes play time.
- Food waste only been placed in dinner hall container.
- Recycling Assembly by Lucinda Scott from Down District Council on 17th January.
- Habitat for Humanity-Our Waste Our World programme for KS2 pupils on 6th February.
- Water bus (NI Water) was booked for 26th March but due to CV-19 had to be postponed.
- Composting workshops for P1 to P4 on 21st January.
- Eco Warriors performed Dear 2045 Spread the Word rap at assembly to share awareness.
- Eco Warriors carried out litter picking and pond cleaning throughout the year.
- Bug hotel set up in school grounds.

Recovery Curriculum

- Trying to balance the use of cleaning products and wipes, making sure where possible they are eco-friendly or made of biodegradable material.
- Due to Covid-19, children may have to use non-recyclable packaging to bring lunch to school and then bin as it cannot return home.
- Whole school to be aware of new Eco Code 'Be seen to be green' especially new Nursery and P1 pupils.
- Develop outside space with the planting of wildflower areas to encourage bees and other insects.
- Make hedgehog houses and add more bird boxes to forest area.

Music

- Many 'Music and Sound' tasks are taught through a cross-curricular link but were paused due to Covid-19.
- If restrictions on singing continue next year, the focus could be to listen and respond to different music. This could link into feelings, emotions and PDMU.
- Miss Wilson and Mrs O'Sullivan took choir from September to December with 47 pupils involved. Performances included: - Carols at Tobar Mhuire Christmas Fair and Inter-generational performance at the Downshire Hall (P6&7s) for Age Generation.
- Ulster Scots Music tuition - Following a successful application in June 2019, Cedar received a grant of £2500 to cover the cost of 25 weeks' tuition in piping and drumming. Following a successful demo by tutors in September 2019, a total 16 pupils received piping lessons and 17 drumming lessons over 23 weeks. This ended 2 weeks early due to Covid-19.
- The Bells After School Club ran for 6 weeks with 13 pupils attending.
- Only 3 pupils continued brass tuition in Autumn One. Following the success of 'fun brass' last year, 6 P4's paid £10 for a 5-week taster session. In November 4 of those pupils paid a top up (£20) to start weekly tuition.
Super feedback from P5-7 Christmas 'Carols by Candlelight' in the hall, as well as FS Christmas Play and KS1 Nativity in Kilmore Parish. These plays and experiences for pupils help enhance music lessons and build pupils' confidence and self-esteem.

Recovery Curriculum

- Singing will not be taught as part of the Music Curriculum due to the possible spread of Covid-19.
- Listening and responding to music may be the content for the Autumn term.

Outdoor Learning

- Staff attended specific courses on Outdoor Learning

- 12th November 2019: Foundation Stage Outdoor Learning Maths and Literacy attended by Mrs D McGreevy (P1 Teacher) and Mrs L Magee (P2 Teacher)
- 13th November 2019: Nursery Outdoor Learning Maths and Literacy attended by Mrs S Marner (Nursery Teacher)
- NICIE Early Years organised training on Anti-Bias and Outdoor Play integrating STEM on 17th October 2019 attended by Mrs L McGrath (Nursery Assistant).
- Forest After School Club run by Amy Dixon continues to be well attended to both sessions on a Friday.
- Nursery have established "Forest Fridays" using the Willow Walk at the main school to carry out their Primary Movement activities and to explore nature.
- FS staff have created learning resources which were recommended on their training courses- this development of Outdoor learning was halted due to Covid-19.
- During Remote Learning, staff planned for many of the learning activities to be completed outdoors e.g. finding shapes. Many photos were then shared with class teachers.
- Each teacher has worked with Amy Dixon to develop how aspects of their topics could be brought outdoors on 11th December 2019. Staff are becoming more confident in using the outdoors as a context for learning.
- Staff are ready to embrace Outdoor Learning as a means of mitigating against the spread of Covid-19 when we Re-Start school in the new academic year.

Recovery Curriculum

- Outdoor Learning will be a core part of Re-Start Welcome Back as we fully utilise our Willow Walk, pond, river and forest areas.
- These outdoor spaces will benefit the children as they reconnect with their friends through play and can support the children's social and emotional wellbeing.
- Curriculum areas then can be introduced and brought outside.
- Development of the front garden in the Nursery to create different play areas, provide shelter and the construction of more permanent play resources.
- Purchase of additional waterproofs so that each child in FS has their own set.
- Request that families provide suitable outdoor clothing for their child so that we can maximise our outdoor learning experiences in a range of weathers.

Languages

- Through Parental donations the school was able to employ a language tutor for two terms for P1-P7. Spanish: Term 1 and French: Term 2. Cost- £1,280.00. Thank you to everyone for their donations.
- An Irish Language Teacher was funded by a grant received by the GAC Teconnaght Football Club for Term 1 and 2. No cost to the pupils.

Healthy Eating

- Using Welcome Meetings, regular features in the Cedar News and advice on the Parent Section of the school website, parents were encouraged to provide healthy breaks.
- P1 have always provided a Healthy Break and this was introduced into P2 in September 2019. Pupils set the table and pour their own drinks. In P2 the pupils help create the shopping list and determine the quantities of goods required. Parents pay £2:00 per week.

Whole School Focus

- Specific times were designated to: Anti-Bullying Week (11-15th November 2019), E-Safety Day (11th February 2020), Money Week (24-28th February 2020) and Integration Month (March 2020).
- L Mason (FS/KS1) and R Carberry (KS2) attended Powerful Positive Lunchtimes and Playtimes and Calm Dining Halls Course by Jenny Mosley on 31st May 2019. Staff have ordered resources (Week beginning 7th October 2019) and will roll out an internal training programme for all classroom assistants. Both assistants took class groups to teach the new games and introduce the new strategies.

Nursery

- Initial review of new Pre-School Curricular Guidance shows lots of similarities to previous guidance document. Some changes made to long term planners but more work to be done to get them up to date.
- Children are enjoying new music area and lots of experimenting and performing taking place.
- New observation pro-forma quite lengthy and time consuming to fill in but useful, especially for children with Special Educational Needs.
- Seesaw observation folders now accessed by parents electronically.
- Target setting for children more achievable and manageable.
- Children are expressing themselves creatively and freely with instruments and song - 'music area' is allowing them the space to do this.
- Practitioners more confident in using the outdoors as a context for learning.
- Nursery class more logistically set up for free flow outdoor play.
- Children engaging in outdoor play more often with increased engagement and more positive wellbeing.

- Links with Amy Dixon from Forest School to support the development of our outdoor space and hold some outdoor forest sessions with the nursery children - paused due to lockdown.
- Continued development of the Outdoor learning opportunities in the playground and Willow Walk.
- Introduction of 'Forest Fridays' using the Willow Walk down by the main school to carry out our 'Primary Movement' activities and explore nature.

Recovery Curriculum

- Continue development of Seesaw as a means of communicating with parents and keeping them up to date with their children's progress.
- Refine new observation pro-forma to make it more manageable for staff to use for all children.
- Continue development of Outdoor Learning environment, with particular emphasis on the extension of outdoor play due to the DE recommendations for the Restart of Pre-School education post lockdown.
- Refined focus of The Arts in the Nursery on promoting children's creativity and their social and emotional development through collaborative play and free expression of their feelings and emotions.

Educational Visits

In-school learning was supported by a range of educational visits, including Strangford Lough Boat trip (P7), Tobar Mhuire orienteering (P7), Titanic Centre (P7), Belfast Zoo (P2), Newcastle Community Cinema (P7), Delamont - Official Launch of OEC (P7), Mental Health Conference (4 P7 pupils), Armagh Planetarium (P6), Rowallane Gardens (P5), Get Active Day at Dundonald Ice Bowl (P5/P6), Shimna IC Learning Activity Day (P7), Santa's Sooty Christmas at Down Arts Centre (P1/P2/P3), Tobar Mhuire Christmas Fair (School Choir), Great Hall Downpatrick (School Choir), War Memorial Hall, Crossgar - Puppet Show (P6 participating, P7 to watch), Blackwater IC Taster Day (P7), Ballynahinch Credit Union Table Quiz (4 pupils P6/P7), Crossgar Businesses - Eurospar, Supervalu, Costcutter, McCarthys, Café Q, AJ's Diner, Anna & Sonyas, Razor Sharp Barbers, Blind Envy, The Crow's Nest and Bells Crossgar Motors (P6 Community Topic), Bee Safe event (P7), Money Week visit to Supervalu Crossgar (P5), P7 Residential to Delamont Outdoor Education Centre, Giant's Causeway (P5).

Visits postponed due to school closure for Coronavirus outbreak - Ulster American Folk Park (P6), Day Residentials at Delamont OEC (P6), RADAR (P7), Easons Spelling Bee (1 P7 pupil), Taster Days Blackwater IC and Shimna IC (P6).

Visitors into school

Library Bus Visits (Fortnightly P5/P7), NI Energy Awareness (P6), Bright Minds - Mindfulness (P5-P7), Barney Megoran/William Wallace - Drumming and Piping Workshop (P5-P7) Koulla Yiasouma - NICCY Commissioner (P7), Magnus Viking

Group (P6), Ross Harris - Ulster Chess Union (P7), Grandparents Day (Nursery - P7), Age NI (Assembly - Presentation) Robert McConnell - Minister (Assembly), Declan Carville - Author (P1-P7), Roots of Empathy (P6), Kilmore Church of Ireland Puppet Show (Assembly & P6) PSNI - Internet Safety (P5-P7), Habitat for Humanity (P5/P6), Nerve Centre Belfast (P7), Lucinda Scott - NMD Council Recycling, Young Enterprise (P5/P6), 'Ár dTeanga Chomroinnte' / Our Shared Language (P5), Ted Ellison (P6), Cancer Focus (Nursery - P7), Lyric Theatre Eco Schools (P5/P6), Linen Museum (Nursery) and parent volunteers demonstrating Bird Watching (Nursery)

Visitors postponed due to school closure for Coronavirus outbreak - Waterbus (P4/P7), Uberheroes (P7) Young enterprise (P7), Post-Primary Schools visitors (P7).

School Assemblies

- External Visitors: Robert McConnell (Free Presbyterian Church of Ulster Mission Board), Sinead McGrath (Age NI -Presentation from Slippers Day), Recycling Assembly (Lucinda Scott- NMD District Council) and Kilmore and Inch Church of Ireland Puppet Show. A visit by the Humanist Association of NI was postponed.
- Each class planned an assembly over the course of the year and parents were invited to attend. Themes included: P3 - The Festival of Colour and Light, P6 - Our Community and P4 - Grandparents. The remaining classes did not have an opportunity to perform their planned assembly in front of families when all schools closed on 20th March 2020.

Child Protection and Safeguarding

- Safeguarding Team: L Magee (Designated Teacher), H Crichton (Deputy Designated Teacher PS), S Marner (Deputy Designated Teacher NU), R Bennett (UICoT Co-ordinator and C2K Manager), K Glover (Nurture), and O McCormick (Designated BoG).
- Designated Child Protection Officer on the BoG attended Safeguarding and Child Protection Training on 20th June 2019.
- All teachers and Classroom Assistants attended Safeguarding and Child Protection on 23rd August and 17th September 2019.
- The Safe Guarding and Child Protection Policy was distributed to new families in September 2019. The policy will be updated in line with new guidance when Teaching Unions give the go ahead.
- ETI Safeguarding Proforma for 2019-20 was completed on 17th September 2019- Action steps implemented.
- The Designated Teacher Mrs L Magee went around the classes on Tuesday 17th September and explained her role as Designated Officer.
- The school assembly on Friday 20th September focused on the Principal's role and the Designated Governor's role (Orla McCormick).

- Deputy Designated Child Protection Officer attended Refresher Training on 14th November 2019.
- Safeguarding and Child Protection Training for Principals on 19th March 2020 was cancelled due to Covid -19.
- Mrs Magee in her role as Designated Teacher led an Assembly on Safeguarding and the Anti-Bullying ambassadors introduced themselves to the pupils and explained their aims on 24th January 2020.
- Our schools' Anti- Bullying Ambassadors presented two awards each week at Assembly for a pupil from P1-4 and P5-7 who had shown kindness to others.
- The Ambassadors also organised a Superhero Dressing Up Day as a fundraising event to purchase resources and raised £138.00 on 14th February 2020.
- Advice and details of support services were emailed to families during the Covid-19 pandemic.
- Safer Schools App a new Safeguarding app- Ministers letter emailed to staff and parents on 10th April 2020. Graphic code placed on Cedar's Facebook page 10th April 2020.

Monitoring and Evaluating Procedures/Self Evaluation

- The agreed timetable for completion of Book Scoops, review of Learning and Teaching Planners, and collection of samples of Cross Curricular Skills tasks was suspended due to the school closure on 23rd March 2020.
- There is an agreed pro forma for co-ordinators to complete as they monitor Teachers' planning documents content of book scoops and samples/ tasks.
- Teachers received written feedback on Literacy and Mathematics planners for the autumn Term. Teachers were given verbal feedback on UICT planners for the same period.
- One Book scoop in Literacy was completed in the Spring term focusing on writing across the curriculum. Staff received written feedback. Teachers request a sample from support, core and extension groups within a class. In 2019-2020, teachers did not complete a pro forma where they reviewed their own practice. This element of the Reflective Teacher will be re-introduced in the next academic year.
- In the Autumn Term, Collegiate Book Discussions (CBD) in Literacy and Mathematics were completed by staff not on Industrial Action. The focus was on Assessment for Learning (AfL) and differentiation. The standard of the focus areas has improved but not consistently and it is not yet fully embedded.
- Staff not on Industrial Action completed Classroom Visits to share good practice as part of their Trusted Colleague Network in the Autumn Term.
- One Learning Observation was completed by the Principal, Literacy Co-ordinator or Senior Teacher on guided reading and questioning in the Autumn Term.

School Management

Management Structure

- S Kerr- Chair of the Board of Governors
- H Bready- Vice Chair of the Board of Governors
- H Crichton - Principal, Acting SENCo and Acting WAU Co-ordinator
- M Martelli- Numeracy Co-ordinator
- R Bennett- UICT and Joint P.E. Co-ordinator
- C O'Sullivan- Acting Literacy and Joint P.E. Co-ordinator
- K Glover- Co-ordinator for Nursery/FS and KS 1
- T Mailey-Integration and RSE Coordinator
- L Magee- Designated Teacher
- D McGreevy- Eco Warriors Co-ordinator

Staff Management

- Scheduled regular meetings to ensure all aspects of work was being completed and to support staff in areas for development/unfamiliarity.
- Issued staff with contracts as appropriate.
- Induction of new teaching staff - temporary/permanent - familiarising staff with key policies, procedures and expectations.

Policy Reviews and Updates

October 2019	RSE Policy
March 2020	Data Protection Policy
March 2020	Freedom of Information and Publication Scheme
April 2020	Remote Learning Policy
May 2020	Waiting List Policy

Special Educational Needs

	No. of Pupils	Pupils on SEN Register (June 2020)	Pupils at Stage 5	Pupils on Medical Register (June 2020)
Year 4	25	5	1	3
Year 7	30	2	0	6

- SEN - refers to Special Educational Needs Register and those children who require additional help/support for academic/ medical/ social/ emotional reasons.
- Stage 5 - refers to pupils who have a Statement of Special Educational Needs and require a high level of support.
- To comply with the introduction of the SEND Act NI 2016, Cedar's Special Needs Register has been updated electronically. The percentage of children where on Cedar's Medical Register was 16.2% and 16.2% on the SEN Register in October 2019. Some pupils are on one register and others appear in both categories.

Pupil Achievement: Key Stage Results (Year 4 and Year 7)

In the Autumn term, teachers in Primary 4 and P7 predicted pupils' levels of achievement in Communication, Using Mathematics and Using ICT. Then, teachers assigned a final level in April 2020.

- Pupil Achievement: Key Stage Results (Year 4 and Year 7)
 In the Autumn Term, teachers in Primary 4 and P7 predicted pupils' levels of achievement in Communication, Using Mathematics and Using ICT. Then, teachers assigned a final level in April 2020.

Comparison of Cedar IPS End of Key Stage Results with Northern Ireland Results

Based on 11% of schools	NI Communication Statutory Assessment June 2019	Cedar IPS Communication 2019-20	Cedar IPS Communication 2018-19
Key Stage 1			
Below Level 2	13.58%	7.2%	13.8%
Level 2 or above	86.42%	92.8%	86.2%
Below Level 4	21.04%	17%	40%
Level 4 or above	78.73%	83%	60%

Based on 11% of schools	NI Using Mathematics Statutory Assessment June 2019	Cedar IPS Using Mathematics 2019-20	Cedar IPS Using Mathematics 2018-19
Key Stage 1			
Below Level 2	11.84%	10.7%	20.7%
Level 2 or above	88.16%	89.3%	79.3%
Key Stage 2			
Below Level 4	19.83%	13%	43.4%
Level 4 or above	79.97%	87%	56.6%

Based on 11% of schools	NI UICT Statutory Assessment June 2019	Cedar IPS Using ICT 2019-20	Cedar IPS Using ICT 2018-19
Key Stage 1			
Below Level 2	11.33%	7.2%	17.3%
Level 2 or above	87.65%	92.8%	82.7%

Key Stage 2			
Below Level 4	14.16%	0%	46.7%
Level 4 or above	85.65%	100%	53.3%

- Comparison of Cedar IPS's average scores in Communication, Using Mathematics and Using ICT, compared to the NI Benchmarking data indicates that our pupils in KS1 (P4 Year Entry 2016) are generally achieving in line with other schools in Northern Ireland. Levels achieved by pupils in KS2 (P7 Year Entry 2013) show that we have more pupils in that cohort achieving Level 3. (CEAA figures based on only 11% of schools submitting results.)

Pupil Attendance Rates for Cedar IPS

In 2015/16: the actual pupil attendance rate was **95.9%**.

In 2016/17: the actual pupil attendance rate was **96%**

In 2017/18: the actual pupil attendance rate was **96.1%**

In 2018/19: the actual pupil attendance rate was **96%**

Pupil Attendance:	Primary School	School Target for 2019-2020= above 96%
September 2019	97.9%	On target
October 2019	97.2%	On target
November 2019	92.6%	Illness
December 2019	92.5%	Illness
January 2020	96.5%	On target
February 2020	96.9%	On target
March 2020	95.9%	Impact of Covid-19
	Primary	Nursery
28.08.2019- 13.03.2020	95.8%	91.8%
28.08.2019- 20.03.2020	95.7%	91.7%

Transfer to Secondary Education September 2020

- Our P7 pupils transferred to 8 different schools and 7 pupils did not receive their first preference.

School	Number of Pupils
Assumption Grammar School	5
Down High	5
Lagan College	3
Saintfield High	2
Shimna College	2
St Colman's High School and Sixth Form College	1
St Colmcille's High School	10

St Patrick's Grammar School, Downpatrick	2
Total	30

- We said farewell to our Primary 7 children on Friday 12th June with a unique Drive In Leavers' Ceremony. It was an emotional day for all involved and the mood was not dampened by the rain. A big thank you to Miss Bennett, Miss Carberry and Mrs Cardy for all their hard work in making this Leavers' Ceremony so special for the children and their families. The post on Cedar's Facebook page reached over 6,800 people.

Integration

IEF

- Cedar was awarded an IEF (Integrated Education Fund) Grant of £2,255.00 to produce a new school prospectus, advertising banners and pop-up displays to promote our school's integrated ethos.
- Cedar was also awarded an Integration in Practice Award for £1,950.00 to develop our Anti-Bias Approach to Learning and Teaching in the school curriculum. Due to unforeseen difficulties, the grant was returned to the IEF because the planned work would not have been completed in the required timeframe. The school will be re-applying next year when the application process re-commences.
- Cedar's RSE Policy was ratified by BoG on 23rd September 2019.

NICIE

- Staff from NICIE set up a stall to encourage parents to complete Expression of Interests Forms for the proposed new integrated college in the Mid- Down area on 10th and 12th December 2019.

Links with other Integrated Schools

- Staff from all our local Integrated Colleges visited Cedar to speak to P7 pupils about transition to secondary level.
- **Blackwater Integrated College**
P7 Transition Day - 10th January 2020.
P6 Taster Day in June cancelled.
- **Shimna Integrated College**
P7 Open Day - 29th November 2020.
P6 Taster Day in June cancelled.
HC attended a launch event at Shimna Integrated College on 23rd January for their new link with German schools.
- **All Children's Integrated Primary School**
The annual netball and soccer competition organised by All Children's IPS was cancelled in June.

Staff Training provided by NICIE

- APTIS (Association of Principals in Integrated Schools)/NICIE: School Improvement in an Integrated Setting hosted by Dr Paddy Shevlin at Cedar IPS 3rd October 2019 - HC
- APTIS/NICIE: Principals' Development Group 6th February 2020- HC
- NICIE/Early Years Conference 17th Oct 2019 LMcG.
- APTIS/NICIE: APTIS Conference 15th November 2019- HC
- Teach/ Me @ Millennium IPS - 21st November 2019- LM
- NICIE: VP's Forum 28th February 2020- RB.
- NICIE's Teacher Committee - 20th September 2019- KG
- Integrated Schools Finance Association - 26th November 2019 and 11th February 2020- SC

Other Training providers:

- Roots of Empathy Training- 18th, 19th and 20th September 2019- CO'S.
- CCEA- "Celebrating Our Sports" 8th Oct 2019- RB
- CCEA - Minecraft training - COS
- EA Literacy Advisor, Eileen Rountree, held a training session at Cedar IPS on Questioning, with other cluster schools from the area.

Integration Month- March

- Participated in Integrated Education Month: March 2020 which had the theme "20/20 Vision". Many planned activities were cancelled e.g. Odd Socks Day due to the school closure on 20th March 2020.

Community

- 18 members of the choir sang carols at Tobar Mhuire Christmas Fair on Sunday 1st December. Thank you to Mrs Carol O'Sullivan, Miss Jennifer Wilson and Miss Rachel Bennett for preparing the children and giving up a part of their weekend.
- The school choir sang at the Alzheimer's in the Great Hall Downpatrick on 5th December 2019.
- Our P6 pupils took part in a Puppet Show organised by CoI Kilmore on 6th December in the War Memorial Hall, Crossgar. This was a great event with all three primary schools in the village taking part.
- Primary 6 completed a new topic "Our Community"- each child was assigned to interview a local business in Crossgar Village. The children created a movie about their own local area e.g. Crossgar, Downpatrick, Killyleagh and Ardgass.

Sacraments

- The Sacrament of Reconciliation was planned for 31st March (P3 pupils) and First Communion 7th May 2020 (P4 pupils) were cancelled due to the Coronavirus.

- Cedar pupils held their own service of Light and Commitment on 13th February 2020 in St Joseph's Church, Crossgar. The Sacrament of Confirmation which was to be held on 1st April in St Patrick's Church Downpatrick was cancelled.
- Many thanks to Mrs Magee, Mrs Martelli, Mrs Mc Greevy and Mrs O'Sullivan for all of their hard work in preparing the pupils so well for these sacraments.

Parental Involvement

- Welcome Meetings were held for Nursery in June and P1-7 parents during 2nd-9th September 2019.
- Parent/Teacher interviews took place between 21st - 25th October 2019 (P3-7) and 10th - 14th February 2020 (P1-7).
- Book Fair: 11th - 15th November 2019, alongside Parent Reading Week 11th- 14th November 2019.
- Cedar IPS and Nursery Unit Open Morning and Evening was organised for 12th December 2019.
- Transfer Meetings for P7 pupils were held in January and February 2020.
- Parents from the Nursery attended a series of workshops on "Getting Ready to Learn".
- The children in Nursery put on a "Sing-Along" for their mums, dads, grandparents and siblings. This was enjoyed by all on 12th December 2019. The end of year "Celebration Show" planned for June was cancelled.
- A number of parents did not have an opportunity to see their child's class assembly or to watch them participate in Sports Day.

Breakfast Club

- The Breakfast Club is now fully established and caters for over 100 pupils during the course of the week. This has been a great success due to the great effort and dedication of Mrs Bronagh McGrattan and other classroom assistants, in particular Miss Rebecca Carberry.

Awards/ Grants

- Cedar successfully applied for two grants from Integrated education fund (IEF). A Marketing Grant of £2,255.00 which allowed staff to create and order a new school prospectus, laminated folders, a larger external banner promoting Cedar's Open morning and Evening, as well as two pop up banners for the Nursery and Primary School. The second grant was for £1,950.00 and as a school we hoped to develop our Anti-Bias Approach to Learning and Teaching in our school curriculum. Due to unforeseen difficulties, the grant was returned to the IEF because the planned work would not have been completed in the required time frame. The school will be re-applying next year when the application process re-commences.

- Cedar also received a grant of £2,500.00 from the Ulster Scots Agency which covered the cost of employing a Drummer and Chanter Piper. The musicians initially performed to the whole school and then worked with interested P5 and 6 pupils in a series of taster sessions. The lessons then continued with individual pupils each Monday from September 2019-March 2020.
- The school also applied to the National Lottery Heritage Fund for a grant of £10,000 to celebrate Cedar Integrated Primary School's 25th Anniversary. The application process was then halted due to the Coronavirus crisis on 1st April 2020.
- An application for additional books from the Robert Dunbar Memorial Libraries Award was unsuccessful (10th December 2019). Thank you to Mrs S Kerr and Mrs C O'Sullivan for submitting the application.
- HC applied for a 4 week After School Dance Classes for Primary 4 on 10th December funded by Newry, Mourne and Down District Council but we were unsuccessful in our application.

Sites and Premises

- Completion of Risk Assessments covering the school site in accordance with EA recommendations.
- An application for Unavoidable Minor Works to supply and install a new alarm system was made to Department of Education in September 2019.
- Drone footage taken on 24th October 2019 of the Cedar Site was made into a video and is available to view on the Cedar website.
- The element in the steriliser in the school dinner hall was replaced at a cost of £878.12.
- Light fittings in KS2 building are now obsolete. The lights in the P6 were all replaced in January 2020 with new more efficient LED lights. There will be a rolling replacement programme for each of the rooms in the KS2 building over the coming months.
- Inspection of Outdoor Playground equipment was completed on 6th March 2020.
- The roof of the Library Mobile and Support Rooms was replaced in March 2020. The school community raised an amazing £2,148.00 from the Dance-a-thon and insurers covered £1,550.00. The total cost of the roof came to £9,611.00.
- Cedar's application for the second call to the School Enhancement Programme (SEP2) was unsuccessful (May 2020). DE will consider if there should be a third call as part of the overall investment strategy and Cedar IPS and NU would be eligible to submit an application under any third call.

Security/Health and Safety

- The Governors, Principal and staff continue to place the highest priority on the health and safety of children and staff and implement the Health and Safety Policy accordingly.
- Evacuation drills were conducted each term.
- Access NI criminal record checks were conducted on all volunteers wishing to work with the school.
- The school continued to implement a Healthy Break Policy, whereby pupils were encouraged to bring a healthy food option from a list provided by school.

Pupil Voice

Student Council: (Representatives from P4-P7) Targets for 2019-20

- The Student Council ordered confectionery and manned the Tuck Shop stall at the School Discos in Halloween and Christmas.
- The Student Council were in the process of planning a Talent Show when it was postponed due to the school closure.

Eco-warriors

- The Eco-Warriors worked on their Action Plan to apply for the "Green Award". The pupils also set up the 'Bin It to Win It' scheme. They updated the Principal at a meeting on 4th October 2019.
- Eco-Warriors carried out weekly checks of classrooms monitoring electricity usage. The Eco Shield was presented in Assembly.

Digital leaders (P7 pupils)

- Digital Leaders roles: set up laptop and projector for school assemblies, resolving difficulties in the ICT Suite, teaching the basics of "Scratch" and re-connecting to iPads to Wi-Fi.
- Pupils from P7 also helped out in the week prior to lockdown, by showing pupils in other classes how to use Google Classroom.

Anti-Bullying Ambassadors

- Appointed and hosted a Superhero fundraiser. £138 raised for Outdoor Learning resources.
- The pupils also hosted assemblies, spoke to all classes, created posters around the school and gave out weekly certificates at assemblies.

School Buddies

- P7 pupils have a timetable throughout the year of who is responsible that week to be a School Buddies at KS2 Break and Early & Late lunch each day.

Dinner Monitors

- P6 pupils take turns to take on the role of Dinner Monitors during Early & Late lunch each day. The Supervisors find them invaluable.

Tuck Shop/ P7 Leavers Assembly/ P7 Residential

- Many of our traditional activities for P7 did not take place in the Summer Term such as P7's Enterprise running a Healthy Tuck Shop. Also disappointingly, the Leaver's final drama production as part of their Leavers' Assembly could not take place.
- P7 were delighted to have completed their residential earlier in March at Delamont Outdoor Education centre.

Sport

- Primary 7 completed an Orienteering Trail at Tobar Mhuire on 14th October 2019.
- Five boys and girls represented Cedar at a Sports Event at Ballymote Centre on 10th February 2020.

Swimming

- Swimming in for P6 started on Monday 18th November 2019 in the Leisure Centre in Downpatrick.
- Swimming for P7 started 27th January 2020 and the class completed 5 out of 7 sessions.
- The planned sessions starting on 27th April 2020 for P5 were cancelled.

Cross-country

- Six boys and six girls from P6/P7 competed in the first Cross-Country event of the season, on 8th October 2019, at the Henry Jones Playing Fields.
- Six boys and six girls were also selected to run at the Cross Country Tournament (Round 2) on 3rd December 2019 at Donard Park, Newcastle.
- Archie Ross (P6) secured enough points from the two rounds to qualify for the Finals at Mallusk on 22nd January 2020.

Soccer

- The after school club remains very popular with pupils from all classes in school.

Cancelled Soccer Tournaments

- An Integrated Football Tournament at Malone College Belfast
- Dunleath Grassroots IFA Tournament
- All Children's Tournament

Gaelic

- Cedar came second overall at 7-aside Gaelic Tournament on 5th December 2019 at Saintfield Community Centre. 12 pupils from P5-P7 participated in the Tournament.
- Pupils in KS2 took part in a 10 week PE programme funded by DE and delivered by Oisín McManus of Ulster GAA.

Cancelled Gaelic Tournaments

- Teconnaught GAC Tournament

- After School Gaelic club Summer Term for P5 and 6 pupils by C O' Sullivan.

Hockey

- Cedar could not secure a coach for the Autumn and Spring Terms and subsequently could not complete in tournaments arranged in Saintfield.

Netball

Cancelled Netball Tournaments

- Tournament at All Children's PS, Newcastle.
- After School Netball for P6-7 run by R Carberry in the Summer Term.

Cricket

- Cancelled in the summer Term.

Hip-Hop

- This after school club remains very popular with all the pupils with boys and girls attending Hip-Hop classes. Due to the regular Hip Hop Teacher, Naomi Braniff, being on maternity leave from October to December, a team was not entered into the NICMAC competition this year.
- A planned Hip -Hop Summer Scheme in the first week of the July holidays was cancelled.

Dance-a-thon

- A fundraising 12-hour Dance-a-thon for pupils from Nursery - P7, on 6th December 2019 raised a staggering £2,240.00.

Music and Drama

- Cedar successfully applied and received a grant of £2,500.00 from the Ulster Scots Agency which covered the cost of employing a Drummer and Chanter Piper. The musicians initially performed to the whole school on 11th September 2019 and then worked with interested P5 and 6 pupils in a series of taster sessions. The lessons then continued with individual pupils each Monday from September 2019-March 2020.
- In the autumn term, KS2 pupils participated in the Bells group led by Mrs Kathryn Glover.
- Cedar Choir sang carols at the local Christmas Fayre at held at Tobar Mhuire on Sunday 1st December 2019. Thank you to all the staff who supported the event.
- P1, 2 and 3 attended the production of "Santa's Sooty Christmas" at Down Arts Centre on 3rd December 2019.

- The school choir performed three carols in the Great hall Downpatrick on 5th December as part of an Age Generation Project organised by Newry, Mourne Down District Council.
- P6 worked with members of the Puppet Ministry from Church of Ireland Kilmore to produce two Puppet Shows a joint production with all three schools from the village on 6th December 2019.
- Foundation Stage performed "Wriggly Nativity" and KS 1 acted and sang the "Magical Christmas Journey" on Tuesday 10th December. 165 tickets were purchased for the P1 & 2 Production. Everyone commented on the beautiful singing and how well prepared the pupils were at each show. A special thank you to Mrs Danielle McGreevy, Mrs Linda Magee, Mrs Kathryn Glover and Miss Jane Wilson.
- The Nursery Christmas Sing-Along was very well supported on 12th December 2019.
- KS2 performed their Carols by candlelight on 18th December 2019. The singing, musical instruments and readers were exceptional. Again a special thank you to Miss Rachel Bennett, Mrs Carol O'Sullivan and Miss Jennifer Wilson.
- The P7 Leavers' Assembly was cancelled due to our school closure.

School /Community Links

- Links with the community continued with the ongoing success of the Crossgar Badminton Club, which takes place in school on a Monday night.
- Every Wednesday night from September to March, the school hall was used for fitness training by the Teconnaught GAC Mothers and Others team.
- The Board of the Crossgar Youth Club held their meetings in Cedar over the course of the year.
- The Mobile Library Bus visited Cedar every other Friday for pupils in P5 and P7.
- The school hall had been hired by a Fitness Instructor on a Thursday evening during the Autumn Term.
- A team of pupils from P6 and P7 competed in the Ballynahinch Credit Union Quiz on 31st January 2019.

Parent Volunteers

- We have continued to receive excellent support from our parent body. Several parents volunteered their time and supported our children with additional reading. Results from this programme are very positive and evidence base the need for us to keep this scheme in place. We have also had support in KS2 from two outside volunteers - Glyn Elwood and Joan Fegan.
- Mrs J Murray (parent) worked alongside Miss Rebecca Carberry (Classroom Assistant to run the Cross Country Club. Mrs P Murtagh also assisted with

the club, and along with Mrs R Maloney, accompanied Miss Carberry and pupils to Cross Country events.

- P1 and P2 have received excellent support from parent and grandparent volunteers in helping to prepare mid-morning snack for the classes.
- P7 very much appreciated the support of Eileen Gray and Emma Savage in volunteering to support class activities, as well as the support of student, Jonathan Mason who volunteered with P7 every Friday and accompanied the pupils on their residential.
- We are also very grateful to all of the parents who accompanied classes on their school trips this year.

Charitable Links

- Cedar IPS continues to support a number of charities each year.
- £156.50 was raised for Age NI when the children wore slippers to school and were joined by a Grandparent or a special older person and completed different games and activities in school on 4th October 2019.
- During Money Week, Primary 6 hosted a Fair Trade Coffee Morning and raised £261.00 in aid of Diabetes UK (Northern Ireland).

Autumn 1 Term 2019

Monday September - October 2019	Bright Minds: Mindfulness 2-3 pm- P2 3-4 pm- P5/P6	Katrina McIlmail
Tuesday September - October 2019	Bells 3-4 pm - P5-7	Kathryn Glover- Teacher
Wednesday September - October 2019	Soccer 2-3 pm - P2/P3 3-4 pm - P4-7	Paul Moore - Coach
Thursday September - October 2019	Hip Hop 2-3 pm - P2/P3 3-4 pm - P4-7	Naomi Braniff- Coach
Friday September - October 2019	Forest After School 2-3 pm - P2/P3 3-4:30 pm- P 4-P6	Amy Dixon- Practitioner
Friday September - October 2019	Miniversity 2-3 pm - P2/P3 3-4 pm - P4-7	Jonathan Harkness

Autumn 2 Term 2019

Wednesday November 2019	Soccer 2-3 pm - P2/P3 3-4 pm - P4-7	Paul Moore- Coach
Thursday November 2019	Hip Hop 2-3 pm - P2-3 3-4 pm- P4-7	Chloe Braniff- Coach
Thursday November 2019	Bright Minds: Mindfulness 2-3 pm - P2 3-4 pm - P5/P6	Katrina McIlmail
Friday November 2019	Forest After School 2-3 pm - P2/P3 3-4:30 pm - P4-6	Amy Dixon- Practitioner
Friday November 2019	Miniversity 2-3 pm - P2/P3 3-4 pm- P 4-7	Jonathan Harkness
Friday November 2019	Cross-Country 3-3:50 pm - P6/P7	Miss Rebecca Carberry (C/A) Janine Murray (Parent)
No After School Clubs run in December.		

Spring 1 Term 2020

Monday January-February 2020	Healthy Kidz 2-3 pm - P1/P2 3-4 pm - P3/P4	Paul Carville Jamie Black Pietro Magliocco
Tuesday January-February 2020	Circuits 2-2:45 pm - P2 3-3:50 pm - P6/P7	Rebecca Carberry (C/A)
Tuesday February and March 2020	Animation Club 2-3 pm - P1/P2 3-4 pm - P3-5	Amy Blumental-Arklow
Wednesday January-February 2020	Soccer 2-3 pm - P1/P2 3-4 pm - P3-7	Paul Moore- Coach
Thursday January-February 2020	Hip Hop 2-3 pm - P1-3 3-4 pm - P4-7	Naomi Braniff- Coach
Friday January-February 2020	Forest After School 2-3 pm - P2/P3 3-4:30 pm - P4-6	Amy Dixon- Practitioner

Friday January-February 2020	Miniversity 2-3 pm - P2/P3 3-4 pm - P4-7	Jonathan Harkness
Friday January-February 2020	Badminton 3-3:50 pm- P6/P7	Joyce Dodd

Spring 2 Term 2020

Monday February and March 2020	Healthy Kidz 2-3 pm - P1/P2 3-4 pm- P 3/P4	Pietro Magliocco
Tuesday February and March 2020	Animation Club 2-3 pm - P1/P2 3-4 pm - P3-5	Amy Blumental-Arklow
Wednesday February and March 2020	Soccer 2-3 pm - P1/P2 3-4 pm - P3-7	Paul Moore- Coach
Thursday February and March 2020	Hip Hop 2-3 pm - P1-3 3-4 pm - P4-7	Naomi Braniff- Coach
Friday February and March 2020	Forest After School 2-3 pm - P2/P3 3-4:30 pm - P4-6	Amy Dixon- Practitioner
Friday February and March 2020	Miniversity 2-3 pm - P2/P3 3-4 pm - P4-7	Jonathan Harkness
Friday February and March 2020	Badminton 3-3:50 pm- P6/P7	Joyce Dodd/Ted Ellison
After School Clubs stopped after 16th March.		

Additional clubs planned for Summer Term - Netball (Miss Carberry), Gaelic (Mrs O'Sullivan) and Parent/Child Dance Club (Miss Carberry/Mrs O'Sullivan) - unable to take place due to school closure.

Total Clubs: There were a total of 11 after school clubs and our thanks go to everyone who made this possible.

Costs: Costs ranged from free of charge (Bells) up to £6.50 per session (KS2 Forest School).

Animation Club (£4.30 per week), Badminton (£2.00 per week), Bells (Free of charge), Brightminds (£3.50 per week), Circuits (£2.00 per week), Cross Country (£1.00 per week), Forest After School (£4.50-£6.50 per week), Healthy Kidz (£2.00 per week), Hip Hop (£4.50/£4.00 (sibling) per week), Miniversity (£6.00 per week), Soccer (£3.00 per week).

New Clubs: Bright Minds and Animation Club

Parents' Council

Throughout the year the school received much support from the Parents' Council which organised and hosted a wide range of events, some focusing on fund raising and others promoting a sense of community within the school. The following activities took place during the school year 2019-2020:

Parents' Council AGM was held on 16th September 2019 when a new Committee was elected.

Chair: Kristin Collins

Joint Vice-Chair: Clare Osborne & Martine McCarthy

Treasurer: Gavin McGrattan

Secretary: Tim Jackson

Halloween Disco: Having received many requests, Parents' Council's first disco of the year was a Halloween Disco. Everyone got their spooky dancing shoes on for a Halloween Boogie and there were some fantastic costumes and scary sights on show! The disco proved a great success and raised **£602.80**.

Christmas Cards created by the pupils raised **£415.89**.

Christmas Disco: On 19th December, the children from Nursery to Primary 3 assembled in the Hall from 6.00 p.m. This was quickly followed by the arrival of Primary 4 to Primary 7 children for their disco at 7.15 p.m. raising a fantastic **£250.00**. Thanks to our Student Council for manning the Tuck Shop.

Christmas Productions and Movie Afternoon: Entrance fee and proceeds from these events on 13th December 2019 raised **£1,084.00**.

Christmas Raffle: A major part of the Parents' Council fund-raising calendar is the annual Christmas Raffle. The raffle took place in school on 19th December and winners were treated to a host of excellent prizes, generously donated by local businesses, and raised **£1,407.00**.

Smarties Tubes: This year each child was given a tube of Smarties to enjoy and then to return the tubes filled with 20p coins. Again, this proved to be a very successful fundraising initiative even in light of the early school closure due to the coronavirus, raising **£747**

Recycling: Again, we continued to make use of the onsite-recycling bin, which added to a total of **£486.00** to our fundraising from September to June.

[easyfundraising.com](https://www.easypfundraising.com): Cedar registered and began to encourage families and friends of Cedar to register and to make donations as they shopped online.

By Year	Generated that year	No of supporters
2015	£122.74	63
2016	£416.35	78

2017	£364.08	104
2018	£400.81	112
2019	£338.67	122
To date in 2020	£35.73	127

Dance-a-thon: Raised an incredible **£2,113.00** towards the repair of the mobile roof. Thank you to Mrs Carol O'Sullivan, Miss Rebecca Carberry and all the volunteers who created all the dance routines.

Non-Uniform Days:

- **Fancy Dress Day** (24th October 2019) raised= **£114.00**
- **Christmas Jumpers** (3rd December 2019) raised= **£107.50**
- **Be YOU-nique Day** (17th January 2020) raised= **£174.00**
- **Our Superhero Day** (14th February 2020) Anti-Bullying Ambassadors raised= **£138.00**
- **Funky Hair Day** (13th March 2020) raised= **£115.00**

Due to the Coronavirus pandemic the following planned 2020 Events were cancelled:

- Fri 20 Mar 20 **Odd Socks Day** - to raise funds for IEF
- Wed 01 Apr 20 - **Confirmation**
- Sun 05 Apr 20 - **Easter Treasure Hunt with BBQ**
- Fri 08 Apr 20 - **Wear Own Clothes Day**
- Thu 7 May 20 - **First Holy Communion**
- Fri 12 Jun 20 - **Sports Day.**
- Fri 19 Jun 20 - **Quiz Night**
- Mon 29 Jun 20 - **Summer Disco**
- Tue 30 Jun 20 - **Wear Own Clothes Day**
- Date TBC - **Requisition Fund Raiser** Skipathon, Hula/Hoop or Sponsored Walk

As a result of the fundraising outlined above Parents' Council enabled:

- Smart Payments - online
- Spanish/ French Language Assistant
- Resilience, Well-being and Self Esteem Workshop for P6 & 7 pupils
- Resilience, Well-being and Self Esteem Workshop for parents
- Sport Entry Fees and Transport
- Staff Training on Mindfulness in the Classroom
- Drone footage for the school website
- Drama Resources
- Trip and Bus subsidy

This year we had an amazing team of people supporting the Parents' Council. This made the job a much easier one and made a real difference to our fundraising and events for the children.

In light of the financial climate and the Covid-19 pandemic, the total raised by the Parent Council of £13,396.00 was a phenomenal achievement. This was hugely rewarding and only possible with the support of parents, family members and staff, both in terms of financial support, attendance and most importantly their time given to make all the activities the success they became.

Thank you once more for your ongoing support and we look forward to the next school year.

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2020**

INCOME

	£	
DE Delegated Grants	844,159	
Other sources	<u>80,832</u>	
		<u>£924,991</u>

EXPENDITURE

Teaching Staff Costs	492,536	
Non-Teaching Staff Costs	<u>222,647</u>	
		£715,183

Operating Costs

Rent and Rates	25,805
Insurance	6,497
Heat, light and power	14,566
Laundry and cleaning	8,170
Maintenance of equipment	6,417
Maintenance of building and grounds	9,088
Printing and stationery (office costs)	5,630
Telephone and postage	1,541
Advertising	150
Stationery, books and materials	8,918
Bank charges	129
School Trips	7,723
Photographs, badges and sweatshirts	5,457
Transport	1,261
Accountancy and audit	1,000
Water Rates	988
Miscellaneous	5,830
Equipment	1,915
Hire and contracted services	20,811
Sports and games	2,588
Building	13,269
Vat on expenses claimed	9,846

Total	£157,598
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Other Operational Costs	£73,599
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**Total Operating Costs
£231,197**

**Total Staff Costs and Other Operating Costs
£946,380**

Closing Balance: Net deficit in funds £924,991 - £946,380	<u>(£21,389)</u>
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Cedar Integrated Primary School

Balance Sheet

<u>As at:</u>	<u>31 March</u>		
	<u>2020</u>	<u>2020</u>	<u>2019</u>
		<u>£</u>	<u>£</u>
Fixed Assets:			
<u>CURRENT ASSETS</u>			
Debtors			
Cash At Bank:		56,301	50,534
<u>Current Liabilities:</u>			
Accruals		<u>0</u>	<u>0</u>
NET ASSETS		<u>80,100</u>	<u>75,691</u>
CAPITAL & RESERVES			
Accumulated Fund		<u>80,100</u>	<u>75,691</u>
<u>INCOME AND</u>			
<u>EXPENDITURE ACCOUNT</u>			
<u>Year Ended:</u>	31 March 2020		
		<u>2020</u>	<u>2019</u>
		<u>£</u>	<u>£</u>
<u>Income:</u>			
Fundraising		13,396	10,444
Other Income		3,500	3,513
Miscellaneous Income		<u>2,120</u>	<u>998</u>
		19,016	14,954
<u>Expenditure:</u>			
School Expenses		6,940	10,658
Building Expenses		0	0
Repairs		5,811	0
Office & Secretarial Costs		13	13
Post, Stat & Telephone		25	0
Donations		0	0
Fundraising Expenses		427	111
Bank Charges		63	67
Depreciation		<u>1,358</u>	<u>1,464</u>
TOTAL EXPENSES		<u>14,637</u>	<u>12,313</u>
PROFIT BI&T		4,379	2,641
Interest Received		<u>29</u>	<u>15</u>
NET SURPLUS		<u>4,408</u>	<u>2,656</u>